

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

MEETING NOTES

SEPTEMBER 20, 2018 – 10:00 to 11:00 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Aaron Starck, Bill McGreevy, Brian Nath, Courtney Williams, Eric Lane, Gregory Vega, Jessica McKean, Jessica Robinson, Julie Kahler, Laura Murphey, Matt Calfin, Pat Setzer & Wayne Branker

New and Relevant Issues to Be Discussed

1. Colleague/WebAdvisor
 - a. Self-Service – Turn On Planning – Spring Commitments?
 - i. Registration – Brian Nath reported IT would like to get this turned back on as soon as possible, they are looking at options and need to sort out the add code issues related to Self-Service vs Colleague.
 - ii. Ed Plan – Brian Nath reported that Phase I would be to get away from the paper process, and to do this we need Self-Service back up, possibly with access just for counselors until the registration issues are resolved.
 - b. PreReq DeReg Strategy – Spring Jan 22 Tue (Mon Jan 21 is a holiday) – A discussion was had regarding the date(s), January 11th was discussed. Eric Lane stated that would be significant downtime for Colleague. Brian Nath stated this will be difficult because of intersession and that DIT will need to discuss the dates on Friday.
 - i. Need to meet to strategize – issues: intersession, custom subroutine, timing
 - ii. Native process – needs a grade, doesn't know about custom subroutine
 - c. Linux upgrade– Sept/Oct time frame – Brian Nath reported it is the hope that this upgrade will solve the Self-Service issue and that this will allow us to take all future upgrades from Colleague.
 - d. Retiring the desktop "Datatel" client – Brian Nath stated this is a step towards Linux, and that it is no longer supported and will be disabled September 28th.
 - e. Colleague Assessment – defining timeline, priorities and plan – Brian Nath stated the team wants to make initial progress on the following:
 - i. Informed Program/Major
 - ii. Addresses, Phone numbers
 - f. OpenCCCApplly new authentication – Go Live date
 - g. FormFusion – Faculty Roster – Brian Nath reported that sometimes Faculty do not get their rosters, so IT is rebuilding the back end of this now. It will work better and be done in a couple of weeks.
 - h. Ed Plan – moving forward phase I
 - i. CRM Recruit – current 3 day discovery, configure, In production Jan/Feb 2019
 - j. SQL – beginning data scans after new server built
 - k. TEST – EQ and UG coding fix – Eric Lane stated that the issue has been fixed, there were problems in DSPS and ESL for math and English.
 - l. Latest patches and updates – A discussion was had regarding priorities, resources needed, and when this could be done.
 - i. Full testing Winter Break / Intersession – Go Live before Spring main term
 - ii. Colleague Add Codes - Summer
2. AB19 – Brian Nath reported they made this work for Fall with an eye on Spring.
 - a. Code as eligible Sept 21 (Monday the 24th)
 - b. Rebill – Met with Ellucian, new AR Codes, and Reg rate tables – Goal of rebill after E's are coded

3. Common Assessment Initiative – AB705 – determine if Open CCCApply can do branching vs Custom solution – Brian Nath reported that CCCApply cannot do branching and we'll be looking at software alternatives.
4. SARS – data mapping to Colleague – done ? – Eric Lane is working with a consultant to clean this up, it should be done by the end of the week.
5. SSSP Data – reports developed and validating – We are working with Courtney and Nicole.
6. SARS Anywhere – done – A discussion was had regarding student workers access.
7. Academic Works (Scholarships) – initial data load done, available for students, web sites updated – Brian Nath reported this is in production and students can now view available scholarships.
8. Data Warehouse – Working with vendor, upgrading to new servers, new SQL and Reporting Services – Brian Nath reported IT is converting to the new back end in a few weeks.
9. VOIP – New Phone system – Working with Purchasing and vendor
10. Windows 10 – working with ICS both colleges, plan/pilot - software requests using form – Brian Nath reported IT is supporting the staff computers and ICS is supporting faculty's computers for their college. IT and ICS will continue to work together to develop a smooth process to upgrade staff and faculty computers.
11. Updates on following upgrades – Firewalls, Network, Wifi – done – Brian Nath reported the Wifi is done at both colleges inside, except the gym, and they are now starting to look at the outside areas at both colleges.
 - a. Wifi status - <https://www.gcccd.edu/it/wireless-upgrade-status.html>
12. New Dell model 7060 desktop computers

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Document Imaging update – one drawer/file district wide for students – assessing SOW

Ongoing Projects

1. FTES – Coding standards – next meeting needs to be scheduled
2. Ellucian Enhancements - SSO
3. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges, test users in A&R
4. WebAdvisor - Step Three – Advising – IT lining up consultant training/implementation
5. BPA – Technology planning – Piloting at Cuyamaca
6. SSSP data
 - a. Data collection from High Schools – how to enter into Colleague – GC vs CC
 - b. Exemption – How to code Cohort of students that do not need to be “Directed to Services” and how does this coding affect our pathways or business processes
7. Onedrive – determining role out plan